



Procurement and Contracts  
Texas SmartBuy PO # 23111560  
Business Unit # 320AD  
Purchase Order # 23-0002762

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: X Date: 02/25/23 PO Method: DG Dispatch: Dispatch Rev Dt: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

Ship To: Texas Workforce Commission  
3555 TIMMONS LN STE 790  
HOUSTON TX 77027-6466  
United States

Vendor ID: 1263499518

Purchaser: Rubyna M Ochoa  
Phone: (737) 295-0317  
Fax:  
Email: rubyna.ochoa@twc.texas.gov

Bill To: APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

TWC Prefers Electronic Submission

PO Information:  
TXMAS-19-7502

TWC POC: Nedra Zeno nedra.zeno@twc.texas.gov

Ship to Comments:  
3555 Timmons Lane, Suite 790  
Houston, TX 77027  
281-768-0308

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	63517 Oxford Twin-Pociket Folder - Blue, P/N #63517	615/45	2.0000	BOX	\$8.05000	\$16.10	02/27/2023

Schedule Total

ReqID:  
0000041181

Item Total for Line # 1

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

02/25/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	63528 Oxford Twin-Pocket Folder, Teal, P/N #63528	615/45	2.0000	BOX	\$13.78000	\$27.56	02/27/2023
						Schedule Total	\$27.56
						ReqID:	0000041181
						Item Total for Line # 2	\$27.56
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	63530 Oxford Twin-Pocket Folder, Burgandy, P/N #63530	615/45	2.0000	BOX	\$8.36000	\$16.72	02/27/2023
						Schedule Total	\$16.72
						ReqID:	0000041181
						Item Total for Line # 3	\$16.72
						Total PO Amount	\$60.38

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

02/25/2023